

21 Shoregate

Booking Form

Name: _____

Address: _____

Postcode: _____

Tel: _____ Mobile: _____

Email: _____

Additional Guests:

Full Names: _____ Age: _____

(Age if under 16)

_____ Age: _____

_____ Age: _____

In the second bedroom would you prefer:

Twin beds Super-king bed Don't mind

Please note that there is a charge of £10 for converting the twin beds in second bedroom to a super-king bed

Dog Breed: _____ Name: _____

Please note that there is a charge of £20 for bringing a dog, to cover extra cleaning

Dates & Cost:

Arrival Date: _____ Departure Date: _____

Holiday Cost: _____

Declaration:

I certify that I have read and accepted the booking conditions for 21 Shoregate and on behalf of the persons on this booking form I am duly authorised by them to make this arrangement.

Signature: _____ Name: _____

Date: _____

Please make deposit cheques payable to **Susan Irvine** and send to:
23 Strand Building, 29 Urswick Road, London, E9 6DW.

21 Shoregate

Booking Conditions

1. The house is booked for a specified period. Extensions to this period can only be made through prior arrangement with the owner.
2. The house is available from 4pm on the day of commencement of the let and should be vacated by 10:30am on the day the let terminates.
3. To secure a booking, a deposit of £150 must be received by the owner within 7 days of the booking being made. Payments should be made either by cheque payable to Susan Irvine and sent to the address on the booking form, or through our online booking system which uses paypal. You may also pay by bank transfer – contact Susan for account details. International guests are advised to use Paypal, available through our online booking system, or to pay through Flipkey or Tripadvisor's own secure payment systems. By paying the deposit, you will be deemed to have accepted the terms and conditions of letting.
4. The balance is due not later than 4 weeks before the let commences. If the balance is not paid by the due date, the booking will be deemed to have been cancelled.
5. The deposit is non-refundable and holiday cancellation insurance is highly recommended. If a cancellation is made within 4 weeks of the let commencing, the full balance is non-refundable.
6. The occupier must agree that the purpose of the let is for holiday purposes only and that under the terms of the Housing (Scotland) Act 1998, the let is not an Assured Tenancy.
7. This is a non-smoking property, should any evidence of smoking be discovered, an additional charge of £50 will be made to cover extra cleaning.
8. No dog may be kept in the property without prior agreement with the owner. It must not be allowed on soft furnishings nor beds and must not be left unattended in the property. Dogs must not be allowed to relieve themselves in the grounds of the cottage including the gravel path at the front.
9. You will be liable for any damage to the property and its contents, other than fair wear and tear.
10. Only named members of the party may occupy the property. The maximum occupancy of 4 cannot be exceeded.
11. The occupiers must maintain and use the property with care and leave it as they found it. They must pay particular attention to any instructions by the owner in relation to appliances and security. They must also agree (if renting the property for more than seven days) to give access to the housekeeper once per week for cleaning purposes.
12. All personal belongings should be insured as these are not covered by the owner's insurance. Left items can be posted to you on receipt of postal and packing costs.
13. Any defects or complaints regarding the property should be notified to the owner or her agents within 2 days of arrival. The owner will make every effort to rectify the issues, but will not be responsible for any losses incurred.
14. All appliances must be switched off at the end of the occupancy. The property must be left secure and the keys left as instructed. If the keys are not left, the owners reserve the right to have the locks changed at your expense in order to secure the property for incoming guests.